

**COUNCIL ON AGING OF WEST FLORIDA, INC.**

**PENSACOLA, FLORIDA**

**FINANCIAL STATEMENTS**

**DECEMBER 31, 2017 AND 2016**

**COUNCIL ON AGING OF WEST FLORIDA, INC.**

**PENSACOLA, FLORIDA**

**FINANCIAL STATEMENTS**

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## INDEPENDENT AUDITOR'S REPORT

Board of Directors  
Council on Aging of West Florida, Inc.  
Pensacola, Florida

### Report on the Financial Statements

We have audited the accompanying financial statements of the Council on Aging of West Florida, Inc., (the "Council") (a nonprofit organization), which comprise the statements of financial position as of December 31, 2017 and 2016, and the related statements of activities and changes in net assets, and cash flows for the years then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Council as of December 31, 2017 and 2016, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The combined and combining schedules of functional expenses are presented for purposes of additional analysis, and are not a required part of the financial statements. The accompanying schedules of expenditures of federal awards and state financial assistance, as required by Title 2 U.S. Code of Federal Regulations (“CFR”) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and as required by Chapter 10.650, Rules of the Auditor General, are presented for purposes of additional analysis and also are not required parts of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

## **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated May 3, 2018, on our consideration of the Council’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Council’s internal control over financial reporting and compliance.



Pensacola, Florida  
May 3, 2018

**COUNCIL ON AGING OF WEST FLORIDA, INC.**  
**STATEMENTS OF FINANCIAL POSITION**  
**DECEMBER 31, 2017 AND 2016**

**ASSETS**

	2017	2016
<b>Current Assets:</b>		
Cash and cash equivalents	\$ 943,530	\$ 1,211,999
Investments	754,082	561,210
Grants, contracts and local support receivable	513,628	496,894
Prepaid expenses	75	1,996
Total current assets	2,211,315	2,272,099
 <b>Property and Equipment</b>	 867,056	 851,962
 <b>Other Assets</b>	 5,048	 5,048
 <b>Total Assets</b>	 \$ 3,083,419	 \$ 3,129,109

**LIABILITIES AND NET ASSETS**

<b>Current Liabilities:</b>		
Current portion of long-term debt	\$ 18,270	\$ 14,110
Accounts payable	468,771	453,224
Accrued expenses	115,436	119,230
Refundable advances	178	7,503
Deposits	15,193	15,313
Total current liabilities	617,848	609,380
 <b>Long-Term Debt</b>	 456,058	 471,167
 <b>Total Liabilities</b>	 1,073,906	 1,080,547
 <b>Commitments and Contingencies</b>	 --	 --
 <b>Unrestricted Net Assets</b>	 2,009,513	 2,048,562
 <b>Total Liabilities and Net Assets</b>	 \$ 3,083,419	 \$ 3,129,109

The accompanying notes are an integral  
part of these financial statements.

**COUNCIL ON AGING OF WEST FLORIDA, INC.**  
**STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS**  
**YEARS ENDED DECEMBER 31, 2017 AND 2016**

	2017	2016
<b>Public Support, Gains, and Revenue:</b>		
Public support:		
Grants	\$ 3,848,276	\$ 3,811,146
Contracts	625,885	733,462
Local support	278,694	186,173
In-kind	225,697	225,466
Total public support	4,978,552	4,956,247
 Gains and Revenue:		
Project income	231,157	245,274
Contributions and fundraising	212,403	201,430
Special events, less costs of direct benefits to donors of \$21,193 and \$19,933 in 2017 and 2016, respectively	133,908	154,046
Net investment income	97,266	39,643
Miscellaneous income	10,966	8,024
Total gains and revenue	685,700	648,417
 Total public support, gains, and revenue	5,664,252	5,604,664
 <b>Expenses:</b>		
Direct program services:		
Non-DOEA programs	988,052	953,263
Community service programs	2,038,021	2,051,584
Social services programs	451,873	404,076
Home service programs	1,758,324	1,645,192
Total direct program services	5,236,270	5,054,115
 Support services:		
Management and general	220,546	229,226
Fundraising	246,485	226,001
Total support services	467,031	455,227
 Total expenses	5,703,301	5,509,342
 <b>Change in Net Assets</b>	(39,049)	95,322
 <b>Net Assets:</b>		
Beginning of year	2,048,562	1,953,240
End of year	\$ 2,009,513	\$ 2,048,562

The accompanying notes are an integral  
part of these financial statements.

**COUNCIL ON AGING OF WEST FLORIDA, INC.**  
**STATEMENTS OF CASH FLOWS**  
**YEARS ENDED DECEMBER 31, 2017 AND 2016**

	2017	2016
<b>Cash Flows From Operating Activities:</b>		
Change in net assets	\$ (39,049)	\$ 95,322
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities -		
Depreciation	82,274	72,962
Donated assets	(39,029)	(74,864)
Loss on disposition of property and equipment	12,207	-
Unrealized gain on investments	(58,403)	(5,973)
Changes in -		
Grants, contracts and local support receivable	(16,734)	91,110
Prepaid expenses	1,921	(1,889)
Accounts payable	15,547	3,341
Accrued expenses	(3,794)	24,623
Refundable advances	(7,325)	(12,150)
Deposits	(120)	185
Net cash provided by (used in) operating activities	(52,505)	192,667
<b>Cash Flows From Investing Activities:</b>		
Proceeds from sales and maturities of investments	39,029	24,347
Purchase of investments	(134,469)	(31,051)
Purchase of property and equipment	(109,575)	(176,023)
Net cash used in investing activities	(205,015)	(182,727)
<b>Cash Flows From Financing Activities:</b>		
Proceeds issuance from long-term debt	-	200,000
Payments of loan closing costs	-	(7,123)
Principal payments on long-term debt	(10,949)	(8,302)
Net cash provided by (used in) financing activities	(10,949)	184,575
<b>Net Change in Cash and Cash Equivalents</b>	(268,469)	194,515
<b>Cash and Cash Equivalents at Beginning of Year</b>	1,211,999	1,017,484
<b>Cash and Cash Equivalents at End of Year</b>	\$ 943,530	\$ 1,211,999
<b>Supplemental Disclosure of Cash Flow Information:</b>		
Interest paid	\$ 21,611	\$ 15,349
<b>Supplemental Disclosure of Non-Cash Investing Activities:</b>		
Donated assets	\$ 39,029	\$ 74,864
<b>Supplemental Disclosure of Non-Cash Financing Activities:</b>		
Refinancing of long-term debt	\$ -	\$ 294,685

The accompanying notes are an integral  
part of these financial statements.

**COUNCIL ON AGING OF WEST FLORIDA, INC.  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2017 AND 2016**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

*Organization and Purpose:*

The Council on Aging of West Florida, Inc., (the “Council”) was incorporated as a Florida not-for-profit corporation in 1972. The Corporation has no paid-in capital or shareholders and the affairs are conducted by the Board of Directors as elected by the general membership of the corporation.

The Council’s primary purpose is to assist, encourage and promote the well-being of aging individuals in Escambia County and Santa Rosa County. The Council is funded by grants and contracts with the Northwest Florida Area Agency on Aging, Inc., the State of Florida, Department of Elder Affairs (“DOEA”), Department of Children and Families, the Corporation for National Community Service, the United Way of Escambia County, the United Way of Santa Rosa County, and Santa Rosa County. The Council also receives local financial support from Escambia County, church groups, civic clubs, program participants, foundations and individuals.

*Basis of Presentation:*

The accompanying financial statements of the Council, which are presented on the accrual basis of accounting, have been prepared to focus on the Council as a whole and to present balances and transactions according to the existence or absence of donor-imposed restrictions.

Federal, state and local amounts received by the Council in advance of the incurrence of allowable costs or performance of services are recorded as refundable advances until such allowable costs are incurred or services are rendered.

Contributions are recognized when a donor makes an unconditional promise to give to the Council. Contributions that are restricted by a donor are reported as increases in temporarily restricted net assets or permanently restricted net assets depending on the nature of the restrictions. When a time restriction expires or a purpose restriction is met, temporarily restricted net assets are reclassified to unrestricted net assets.

Conditional promises to give are recognized only when the conditions on which they depend are substantially met and the promises become unconditional.

Unrestricted net assets represent resources generated from operations, unrestricted donations, and lapse of temporary restrictions and are not subject to donor-imposed stipulations.

*Use of Estimates:*

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**COUNCIL ON AGING OF WEST FLORIDA, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2017 AND 2016**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

*Cash and Cash Equivalents:*

Cash and cash equivalents include all highly-liquid investments purchased with an original maturity of ninety days or less.

*Investments:*

Authorized investments consist of mutual funds carried at fair value based on quoted market prices and certificates of deposit carried at cost. Unrealized gains and losses are included in the change in net assets in the accompanying statements of activities and changes in net assets.

*Grants, Contracts and Local Support Receivable:*

Grants, contracts and local support receivable are stated at the amount management expects to collect from outstanding balances. When necessary, management provides for probable uncollectible amounts through a provision for bad debt expense and an adjustment to a valuation allowance based on its assessment of the current status of individual accounts. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to accounts receivable.

*Property and Equipment:*

Property and equipment are recorded at cost. Donated property and equipment are recorded at their estimated market value on the date of contribution. Expenditures which equal or exceed \$1,000 that materially increase values, change capacities, or extend useful lives are capitalized. Repairs and maintenance costs are charged to operations when incurred.

Depreciation is computed using the straight-line method. Estimated useful lives of property and equipment range as follows:

Buildings and improvements	10 - 30 years
Furniture, fixtures and equipment	5 - 10 years
Vehicles	5 years

*Debt Issuance Costs:*

Debt issuance costs are presented as a reduction of the carrying amount of debt and are amortized over the term of the debt using the straight-line method. Amortization of debt issuance costs are reported as interest expense in the statements of activities and changes in net assets.

**COUNCIL ON AGING OF WEST FLORIDA, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2017 AND 2016**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

*Public Support:*

Public support revenue from local governments and government grants is recorded based upon the terms of the grantor allotment which generally provides that revenue is earned when the allowable costs of the specific grant provisions have been incurred or the performance of the services has been rendered. Such revenue is subject to audit by the grantor, and if the examination results in a deficiency of allowable expenses, the Council will be required to refund any deficiencies.

*Income Taxes:*

The Council is exempt from federal income taxes under Internal Revenue Service Code Section 501(c)(3). As a result, there is no provision for taxes in the accompanying financial statements.

*Advertising Costs:*

Advertising costs are expensed when incurred.

*In-Kind Support:*

The Council records various types of in-kind support. Contributed professional services are recognized if the services received create or enhance long-lived assets or require specialized skills and are provided by individuals possessing those skills, and would typically need to be purchased if the services were not provided by donation. Contributions of tangible assets are recognized at fair market value when received. All contributions are considered to be available for unrestricted use unless specifically restricted by the donor and are treated as in-kind support for purposes of meeting state matching requirements. The amounts reported in the accompanying financial statements as in-kind support are offset by like amounts included in expenses.

*General and Administration Expense Allocation:*

Management and general expenses are allocated to various programs based on each program's percentage of direct salaries and wages to total direct salaries and wages.

*Facilities Repair and Maintenance Expense Allocation:*

Facilities repair and maintenance expenses are allocated to various programs based on each program's percentage of square footage occupied to total square footage of the facility.

**COUNCIL ON AGING OF WEST FLORIDA, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2017 AND 2016**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

*Subsequent Events:*

Management has evaluated subsequent events through May 3, 2018, which is the date the financial statements were available to be issued.

**NOTE 2 - INVESTMENTS**

Investments held at December 31, 2017 and 2016 are listed below:

	<u>Carrying Value</u>	<u>Amortized Cost</u>	<u>Unrealized Gain</u>
December 31, 2017			
Mutual funds	\$ 654,082	\$ 590,958	\$ 63,124
Certificates of deposit	<u>100,000</u>	<u>100,000</u>	<u>-</u>
Total	<u>\$ 754,082</u>	<u>\$ 690,958</u>	<u>\$ 63,124</u>
December 31, 2016			
Mutual funds	<u>\$ 561,210</u>	<u>\$ 556,489</u>	<u>\$ 4,721</u>

Investment return for the years ended December 31, 2017 and 2016 are summarized as follows:

	<u>2017</u>	<u>2016</u>
Interest and dividends	\$ 38,863	\$ 33,670
Unrealized gain	<u>58,403</u>	<u>5,973</u>
Net investment return	<u>\$ 97,266</u>	<u>\$ 39,643</u>

**COUNCIL ON AGING OF WEST FLORIDA, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2017 AND 2016**

**NOTE 3 - FAIR VALUE MEASUREMENTS**

Financial Accounting Standards Board (“FASB”) Accounting Standards Codification (“ASC”) 820, *Fair Value Measurements*, defines fair value, establishes a framework for measuring fair value, and expands disclosures about fair value measurements. The guidance establishes a fair value hierarchy about the assumptions used to measure fair value and clarifies assumptions about risk and the effect of a restriction on the sale or use of an asset.

ASC 820 defines fair value as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. ASC 820 also establishes a fair value hierarchy which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value. Three levels of inputs may be used to measure fair value:

Level 1: Observable inputs such as quoted prices (unadjusted) for identical assets or liabilities in active markets that the entity has the ability to access as of the measurement date.

Level 2: Significant other observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities, quoted prices in markets that are not active, and other inputs that are observable or can be corroborated by observable market data.

Level 3: Significant unobservable inputs that reflect an entity’s own assumptions about the assumptions that market participants would use in pricing an asset or liability.

The following table presents the assets carried at fair value as of December 31, 2017 and 2016:

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
December 31, 2017				
Mutual funds	<u>\$ 654,082</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 654,082</u>
December 31, 2016				
Mutual funds	<u>\$ 561,210</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 561,210</u>

Following is a description of the valuation methodologies used for financial instruments measured at fair value:

Mutual funds - Assets are classified as Level 1 as they are traded in an active market for which closing prices are readily available.

The preceding methods described may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although the Council believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

**COUNCIL ON AGING OF WEST FLORIDA, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2017 AND 2016**

**NOTE 4 - GRANTS, CONTRACTS AND LOCAL SUPPORT RECEIVABLE**

Grants, contracts and local support receivable consists of the following:

	<u>2017</u>	<u>2016</u>
Federal grants	\$ 267,503	\$ 313,912
State grants	98,323	27,711
Contracts	127,417	136,952
Local support	7,451	7,553
Other	<u>12,934</u>	<u>10,766</u>
 Total	 <u>\$ 513,628</u>	 <u>\$ 496,894</u>

**NOTE 5 - PROPERTY AND EQUIPMENT**

Property and equipment consists of the following:

	<u>2017</u>	<u>2016</u>
Land	\$ 47,197	\$ 47,197
Buildings and improvements	1,430,054	1,169,739
Vehicles	92,076	116,489
Equipment - general	21,110	21,110
Equipment - computers	61,868	65,865
Furniture and fixtures	67,371	67,371
Construction in process	<u>-</u>	<u>162,698</u>
	1,719,676	1,650,469
Accumulated depreciation	<u>(852,620)</u>	<u>(798,507)</u>
 Total	 <u>\$ 867,056</u>	 <u>\$ 851,962</u>

Depreciation expense was \$82,274 and \$72,962 for the years ended December 31, 2017 and 2016, respectively.

**COUNCIL ON AGING OF WEST FLORIDA, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2017 AND 2016**

**NOTE 6 - LINE OF CREDIT**

The Council has a line of credit with varying credit limits available with a financial institution which has no stated expiration date, carries an agreed interest rate of 1% over the financial institution's prime rate, and is secured by deposits held at the financial institution. There were no outstanding borrowings under the line of credit as of December 31, 2017 and 2016.

**NOTE 7 - LONG-TERM DEBT**

Long-term debt consists of the following:

	2017	2016
Note payable to bank, due in monthly installments, including interest at 4.25%, through August 2026, secured by property and building	\$ 480,857	\$ 492,400
Less unamortized debt issuance costs	6,529	7,123
Long-term debt, less unamortized debt issuance costs	474,328	485,277
Less current portion	18,270	14,110
	\$ 456,058	\$ 471,167

Interest expense for the years ended December 31, 2017 and 2016 was \$21,611 and \$15,349, respectively.

Scheduled maturities on long-term debt are as follows:

2018	\$ 18,270
2019	19,063
2020	19,889
2021	20,751
2022	21,649
Thereafter	381,235
	\$ 480,857

**COUNCIL ON AGING OF WEST FLORIDA, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**DECEMBER 31, 2017 AND 2016**

**NOTE 8 - SIMPLIFIED EMPLOYEE PENSION PLAN**

The Council has established a Simplified Employee Pension Plan (“SEP”) covering all employees who have been employed for a specific length of continuous service. Effective January 1, 2016, the Council increased the contribution of the employee’s salary from 7% to 8%. The Council’s contributions to the SEP for the years ended December 31, 2017 and 2016 were \$90,345 and \$89,843, respectively.

**NOTE 9 - COMMITMENTS AND CONTINGENCIES**

*Operating Leases:*

The Council leases office equipment under operating leases expiring through December 2020. Future minimum lease payments under operating leases at December 31, 2017, are as follows:

2018	\$	8,603
2019		8,603
2020		<u>8,603</u>
	\$	<u>25,809</u>

Rental expense for the years ended December 31, 2017 and 2016 was \$9,823 and \$9,472, respectively.

*Dependency on Government Support:*

The Council’s services are funded primarily with grants from the United States Department of Health and Human Services and the State of Florida passed through the DOEA and the Northwest Florida Area Agency on Aging. A reduction in the level of future support from these agencies could have a substantial effect on the Council’s programs and activities. As of December 31, 2017, management is unaware of any such reduction in future support.

*Depository Risk:*

The Council maintains cash balances with a financial institution and a brokerage firm. Demand deposit accounts are insured by the Federal Deposit Insurance Corporation (“FDIC”) up to certain limits. At December 31, 2017, the Council had \$633,656 held by the financial institution and brokerage firm in excess of insured limits.

## **SUPPLEMENTARY INFORMATION**

**COUNCIL ON AGING OF WEST FLORIDA, INC.**  
**COMBINED SCHEDULE OF FUNCTIONAL EXPENSES**  
**YEAR ENDED DECEMBER 31, 2017**  
**With Comparative Totals for 2016**

	Direct Program Services				Total Program Expenses	Support Services		2017 Total Expenses	2016 Total Expenses
	Non- DOEA Programs	Community Service Programs	Social Services Programs	Home Service Programs		Management and General	Fundraising		
Wages	\$ 126,744	\$ 482,193	\$ 158,911	\$ 22,835	\$ 790,683	\$ 487,772	\$ 56,392	\$ 1,334,847	\$ 1,306,668
Employee leasing and benefits	41,546	133,136	57,790	3,190	235,662	158,595	15,428	409,685	419,878
Travel	6,466	21,703	7,183	281	35,633	5,859	2,455	43,947	43,687
Education and training	1,426	1,543	742	35	3,746	1,768	1,592	7,106	7,176
Communications/postage	8,829	25,732	9,245	2,961	46,767	19,781	7,664	74,212	78,259
Utilities	3,032	20,117	3,126	1,160	27,435	10,768	1,682	39,885	38,651
Printing/supplies	3,895	4,365	1,980	685	10,925	6,353	4,298	21,576	22,465
Advertising	478	699	198	68	1,443	1,844	508	3,795	3,710
Insurance and licenses	6,695	11,724	3,857	2,607	24,883	10,141	2,695	37,719	41,649
Maintenance and repair	1,160	12,015	67	51	13,293	29,023	47	42,363	35,830
Building costs	2,070	15,769	2,012	794	20,645	9,118	1,109	30,872	30,952
Purchased equipment	5,789	8,362	2,792	2,405	19,348	1,565	2,018	22,931	22,571
Professional, legal and accounting	1,784	4,833	496	690	7,803	26,146	415	34,364	35,803
Volunteer expenses	469,423	2,183	167	1,773	473,546	-	25	473,571	439,567
Sub-contractors	55,935	932,004	-	1,630,183	2,618,122	-	-	2,618,122	2,507,092
Program supplies	3,145	13,715	1,539	-	18,399	14	-	18,413	15,520
Depreciation	-	-	-	-	-	82,274	-	82,274	72,962
Interest expense	-	-	-	-	-	21,611	-	21,611	15,349
In-kind expenses	38,556	6,723	82,089	-	127,368	51,195	47,134	225,697	225,466
Other expenses	4,394	45,847	26,654	5,437	82,332	51,629	26,350	160,311	146,087
<b>Totals</b>	<b>781,367</b>	<b>1,742,663</b>	<b>358,848</b>	<b>1,675,155</b>	<b>4,558,033</b>	<b>975,456</b>	<b>169,812</b>	<b>5,703,301</b>	<b>5,509,342</b>
<b>Allocation of Management and General Expenses</b>	<b>199,164</b>	<b>276,023</b>	<b>85,271</b>	<b>80,276</b>	<b>640,734</b>	<b>(713,209)</b>	<b>72,475</b>	<b>-</b>	<b>-</b>
<b>Allocation of Facilities and Maintenance Expenses</b>	<b>7,521</b>	<b>19,335</b>	<b>7,754</b>	<b>2,893</b>	<b>37,503</b>	<b>(41,701)</b>	<b>4,198</b>	<b>-</b>	<b>-</b>
<b>Total Expenses</b>	<b>\$ 988,052</b>	<b>\$ 2,038,021</b>	<b>\$ 451,873</b>	<b>\$ 1,758,324</b>	<b>\$ 5,236,270</b>	<b>\$ 220,546</b>	<b>\$ 246,485</b>	<b>\$ 5,703,301</b>	<b>\$ 5,509,342</b>

**COUNCIL ON AGING OF WEST FLORIDA, INC.  
COMBINING SCHEDULE OF FUNCTIONAL EXPENSES  
YEAR ENDED DECEMBER 31, 2017**

	Non-DOEA Programs					Total
	Foster Grandparents	Senior Companions	Senior Companions- Relief	Private Pay Home Delivered Meals	Private Pay Adult Day Health Care	
Wages	\$ 43,414	\$ 48,656	\$ 5,626	\$ 7,751	\$ 21,297	\$ 126,744
Employee leasing and benefits	11,683	19,001	1,776	2,140	6,946	41,546
Travel	3,214	2,635	155	209	253	6,466
Education and training	674	566	-	7	179	1,426
Communications/postage	4,355	2,518	468	524	964	8,829
Utilities	627	418	115	31	1,841	3,032
Printing/supplies	2,094	1,190	155	15	441	3,895
Advertising	226	214	11	16	11	478
Insurance and licenses	2,906	1,953	352	121	1,363	6,695
Maintenance and repair	68	44	8	14	1,026	1,160
Building costs	489	324	83	21	1,153	2,070
Purchased equipment	2,932	1,909	329	126	493	5,789
Professional, legal and accounting	843	552	68	26	295	1,784
Volunteer expenses	269,181	175,940	24,249	-	53	469,423
Sub-contractors	22,964	20,967	-	3,611	8,393	55,935
Program supplies	-	-	-	-	3,145	3,145
In-kind expenses	29,879	8,677	-	-	-	38,556
Other expenses	1,606	1,592	3	19	1,174	4,394
<b>Totals</b>	<b>397,155</b>	<b>287,156</b>	<b>33,398</b>	<b>14,631</b>	<b>49,027</b>	<b>781,367</b>
<b>Allocation of Management and General Expenses</b>	<b>103,984</b>	<b>67,995</b>	<b>11,666</b>	<b>4,436</b>	<b>11,083</b>	<b>199,164</b>
<b>Allocation of Facilities and Maintenance Expenses</b>	<b>1,563</b>	<b>1,042</b>	<b>288</b>	<b>34</b>	<b>4,594</b>	<b>7,521</b>
<b>Total Expenses</b>	<b>\$ 502,702</b>	<b>\$ 356,193</b>	<b>\$ 45,352</b>	<b>\$ 19,101</b>	<b>\$ 64,704</b>	<b>\$ 988,052</b>
<b>Total Units</b>	<b>-</b>	<b>-</b>	<b>5,793</b>	<b>3,814</b>	<b>2,006</b>	

**COUNCIL ON AGING OF WEST FLORIDA, INC.**  
**COMBINING SCHEDULE OF FUNCTIONAL EXPENSES**  
**YEAR ENDED DECEMBER 31, 2017**  
**(Continued)**

Community Service Programs									
	Congregate Meals	Home Delivered Meals	Nutrition Education	Outreach	Recreation	Senior Farmers Market Nutrition	Transportation	Adult Daycare/ Adult Day Healthcare/ Facility-Based Respite	Total
Wages	\$ 150,911	\$ 56,008	\$ 7,718	\$ 5,822	\$ 31,868	\$ -	\$ 31,356	\$ 198,510	\$ 482,193
Employee leasing and benefits	40,743	14,323	1,415	1,244	6,551	-	7,989	60,871	133,136
Travel	8,104	8,385	261	113	3,222	-	446	1,172	21,703
Education and training	266	329	7	-	199	-	95	647	1,543
Communications/postage	12,093	5,030	100	68	1,093	-	1,813	5,535	25,732
Utilities	12,437	875	20	85	114	-	58	6,528	20,117
Printing/supplies	2,276	748	11	-	241	-	35	1,054	4,365
Advertising	216	255	2	-	44	-	34	148	699
Insurance and licenses	2,544	1,313	79	165	398	-	663	6,562	11,724
Maintenance and repair	8,029	246	8	3	32	-	16	3,681	12,015
Building costs	10,866	537	14	57	80	-	60	4,155	15,769
Purchased equipment	2,242	1,133	81	134	393	-	713	3,666	8,362
Professional, legal and accounting	2,886	233	17	28	81	-	147	1,441	4,833
Volunteer expenses	85	1,840	-	-	35	-	-	223	2,183
Sub-contractors	376,076	465,133	-	-	-	-	-	90,795	932,004
Program supplies	2,072	-	-	-	317	-	-	11,326	13,715
In-kind expenses	6,723	-	-	-	-	-	-	-	6,723
Other expenses	3,731	784	54	2	944	12,280	19,083	8,969	45,847
<b>Totals</b>	<b>642,300</b>	<b>557,172</b>	<b>9,787</b>	<b>7,721</b>	<b>45,612</b>	<b>12,280</b>	<b>62,508</b>	<b>405,283</b>	<b>1,742,663</b>
<b>Allocation of Management and General Expenses</b>	<b>81,415</b>	<b>39,753</b>	<b>2,889</b>	<b>4,835</b>	<b>13,996</b>	<b>-</b>	<b>24,560</b>	<b>108,575</b>	<b>276,023</b>
<b>Allocation of Facilities and Maintenance Expenses</b>	<b>1,104</b>	<b>1,364</b>	<b>27</b>	<b>213</b>	<b>199</b>	<b>-</b>	<b>144</b>	<b>16,284</b>	<b>19,335</b>
<b>Total Expenses</b>	<b>\$ 724,819</b>	<b>\$ 598,289</b>	<b>\$ 12,703</b>	<b>\$ 12,769</b>	<b>\$ 59,807</b>	<b>\$ 12,280</b>	<b>\$ 87,212</b>	<b>\$ 530,142</b>	<b>\$ 2,038,021</b>
<b>Total Units</b>	<b>89,246</b>	<b>118,961</b>	<b>5,139</b>	<b>370</b>	<b>15,551</b>	<b>-</b>	<b>4,639</b>	<b>55,264</b>	

**COUNCIL ON AGING OF WEST FLORIDA, INC.**  
**COMBINING SCHEDULE OF FUNCTIONAL EXPENSES**  
**YEAR ENDED DECEMBER 31, 2017**  
**(Continued)**

	Social Services Programs							Total
	Case Aid	Case Management	Screening and Assessment	Screening	Caregiver Support Group	Emergency Aide	Gerontological Counseling	
Wages	\$ 4,226	\$ 102,287	\$ 38,185	\$ 13,492	\$ -	\$ -	\$ 721	\$ 158,911
Employee leasing and benefits	1,122	39,034	15,167	2,254	-	-	213	57,790
Travel	9	3,920	2,207	1,034	-	-	13	7,183
Education and training	-	382	353	7	-	-	-	742
Communications/postage	38	5,804	3,138	174	91	-	-	9,245
Utilities	33	2,784	278	31	-	-	-	3,126
Printing/supplies	7	1,200	745	15	13	-	-	1,980
Advertising	-	125	68	5	-	-	-	198
Insurance and licenses	78	2,999	520	143	117	-	-	3,857
Maintenance and repair	2	38	9	15	3	-	-	67
Building costs	23	1,777	185	22	5	-	-	2,012
Purchased equipment	66	1,859	584	149	134	-	-	2,792
Professional, legal and accounting	14	341	82	31	28	-	-	496
Volunteer expenses	-	96	71	-	-	-	-	167
Program supplies	-	-	-	-	-	1,539	-	1,539
In-kind expenses	-	-	-	-	-	82,089	-	82,089
Other expenses	1	88	34	12	1,242	25,277	-	26,654
<b>Totals</b>	<b>5,619</b>	<b>162,734</b>	<b>61,626</b>	<b>17,384</b>	<b>1,633</b>	<b>108,905</b>	<b>947</b>	<b>358,848</b>
<b>Allocation of Management and General Expenses</b>	<b>2,351</b>	<b>58,076</b>	<b>15,165</b>	<b>5,284</b>	<b>4,395</b>	<b>-</b>	<b>-</b>	<b>85,271</b>
<b>Allocation of Facilities and Maintenance Expenses</b>	<b>82</b>	<b>6,946</b>	<b>692</b>	<b>34</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,754</b>
<b>Total Expenses</b>	<b>\$ 8,052</b>	<b>\$ 227,756</b>	<b>\$ 77,483</b>	<b>\$ 22,702</b>	<b>\$ 6,028</b>	<b>\$ 108,905</b>	<b>\$ 947</b>	<b>\$ 451,873</b>
<b>Total Units</b>	<b>34</b>	<b>2,951</b>	<b>316</b>	<b>825</b>	<b>50</b>	<b>-</b>	<b>-</b>	<b>-</b>

**COUNCIL ON AGING OF WEST FLORIDA, INC.**  
**COMBINING SCHEDULE OF FUNCTIONAL EXPENSES**  
**YEAR ENDED DECEMBER 31, 2017**  
**(Continued)**

	Home Service Programs						
	Companionship	Emergency Alert Response	Frozen Home Delivered Meals	Homemaker	Material Aide	In-Home Respite	Volunteer
Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,835
Employee leasing and benefits	-	-	-	-	-	-	3,190
Travel	-	-	-	-	-	-	281
Education and training	-	-	-	-	-	-	35
Communications/postage	157	-	-	223	21	259	1,960
Utilities	-	-	-	-	-	-	1,160
Printing/supplies	-	-	-	-	-	-	685
Advertising	-	-	-	-	-	-	68
Insurance and licenses	271	-	-	384	36	447	880
Maintenance and repair	7	-	-	10	1	12	6
Building costs	11	-	-	15	1	18	726
Purchased equipment	312	-	-	443	41	515	416
Professional, legal and accounting	64	-	-	91	9	106	57
Volunteer expenses	-	-	-	-	-	-	1,773
Sub-contractors	339,200	6,508	22,425	337,050	4,688	648,672	-
Program supplies	-	-	-	-	-	-	-
In-kind expenses	-	-	-	-	-	-	-
Other expenses	-	-	-	-	1,684	-	407
<b>Totals</b>	<b>340,022</b>	<b>6,508</b>	<b>22,425</b>	<b>338,216</b>	<b>6,481</b>	<b>650,029</b>	<b>34,479</b>
<b>Allocation of Management and General Expenses</b>	<b>11,047</b>	<b>-</b>	<b>-</b>	<b>15,331</b>	<b>1,399</b>	<b>18,829</b>	<b>9,877</b>
<b>Allocation of Facilities and Maintenance Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,893</b>
<b>Total Expenses</b>	<b>\$ 351,069</b>	<b>\$ 6,508</b>	<b>\$ 22,425</b>	<b>\$ 353,547</b>	<b>\$ 7,880</b>	<b>\$ 668,858</b>	<b>\$ 47,249</b>
<b>Total Units</b>	<b>21,547</b>	<b>7,073</b>	<b>-</b>	<b>21,740</b>	<b>71</b>	<b>40,620</b>	<b>-</b>

**COUNCIL ON AGING OF WEST FLORIDA, INC.**  
**COMBINING SCHEDULE OF FUNCTIONAL EXPENSES**  
**YEAR ENDED DECEMBER 31, 2017**  
**(Continued)**

Home Service Programs

	Vendor Pest Control	Nutritional Counseling	Personal Care	Equipment	Housing Improvement	Other	Total	Total Direct Program Services
Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,835	\$ 790,683
Employee leasing and benefits	-	-	-	-	-	-	3,190	235,662
Travel	-	-	-	-	-	-	281	35,633
Education and training	-	-	-	-	-	-	35	3,746
Communications/postage	-	7	85	249	-	-	2,961	46,767
Utilities	-	-	-	-	-	-	1,160	27,435
Printing/supplies	-	-	-	-	-	-	685	10,925
Advertising	-	-	-	-	-	-	68	1,443
Insurance and licenses	-	13	147	429	-	-	2,607	24,883
Maintenance and repair	-	-	4	11	-	-	51	13,293
Building costs	-	-	6	17	-	-	794	20,645
Purchased equipment	-	14	170	494	-	-	2,405	19,348
Professional, legal and accounting	-	3	35	102	-	223	690	7,803
Volunteer expenses	-	-	-	-	-	-	1,773	473,546
Sub-contractors	-	-	121,621	145,514	4,505	-	1,630,183	2,618,122
Program supplies	-	-	-	-	-	-	-	18,399
In-kind expenses	-	-	-	-	-	-	-	127,368
Other expenses	1,464	-	-	135	-	1,747	5,437	82,332
<b>Totals</b>	<b>1,464</b>	<b>37</b>	<b>122,068</b>	<b>146,951</b>	<b>4,505</b>	<b>1,970</b>	<b>1,675,155</b>	<b>4,558,033</b>
<b>Allocation of Management and General Expenses</b>	<b>-</b>	<b>464</b>	<b>5,901</b>	<b>17,428</b>	<b>-</b>	<b>-</b>	<b>80,276</b>	<b>640,734</b>
<b>Allocation of Facilities and Maintenance Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,893</b>	<b>37,503</b>
<b>Total Expenses</b>	<b>\$ 1,464</b>	<b>\$ 501</b>	<b>\$ 127,969</b>	<b>\$ 164,379</b>	<b>\$ 4,505</b>	<b>\$ 1,970</b>	<b>\$ 1,758,324</b>	<b>\$ 5,236,270</b>
<b>Total Units</b>	<b>25</b>	<b>5,139</b>	<b>6,942</b>	<b>1,995</b>	<b>46</b>	<b>23</b>		

## **OTHER REPORTS AND SCHEDULES**

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors  
Council on Aging of West Florida, Inc.  
Pensacola, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Council on Aging of West Florida, Inc. (the "Council") (a nonprofit organization), which comprise the statement of financial position as of December 31, 2017, and the related statements of activities and changes in net assets, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated May 3, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Council's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. Accordingly, we do not express an opinion on the effectiveness the Council's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Council's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during the audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Council's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Council's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Council's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Pensacola, Florida  
May 3, 2018

**INDEPENDENT AUDITOR’S REPORT ON COMPLIANCE FOR EACH  
MAJOR PROGRAM AND STATE PROJECT AND ON INTERNAL  
CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE  
AND CHAPTER 10.650, RULES OF THE AUDITOR GENERAL**

Board of Directors  
Council on Aging of West Florida, Inc.  
Pensacola, Florida

**Report on Compliance for Each Major Federal Program and State Project**

We have audited the Council on Aging of West Florida, Inc.’s (the “Council”) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the requirements described in the *Executive Office of the Governor’s State Project Compliance Supplement* that could have a direct and material effect on each of the Council’s major federal programs and state projects for the year ended December 31, 2017. The Council’s major federal programs and state projects are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs.

**Management’s Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs and state projects.

**Auditor’s Responsibility**

Our responsibility is to express an opinion on compliance for each of the Council’s major federal programs and state projects based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (“Uniform Guidance”); and Chapter 10.650, Rules of the Auditor General. Those standards, the Uniform Guidance and Chapter 10.650, Rules of the Auditor General require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program or state project occurred. An audit includes examining, on a test basis, evidence about the Council’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program and state project. However, our audit does not provide a legal determination of the Council’s compliance.

### **Opinion on Each Major Federal Program and State Project**

In our opinion, the Council complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and state projects for the year ended December 31, 2017.

### **Report on Internal Control Over Compliance**

Management of the Council is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Council's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program and state project to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and state project and to test and report on internal control over compliance in accordance with the Uniform Guidance and Chapter 10.650, Rules of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Council's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program or state project on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program or state project will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program or state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and Chapter 10.650, Rules of the Auditor General. Accordingly, this report is not suitable for any other purpose.



Pensacola, Florida  
May 3, 2018

**COUNCIL ON AGING OF WEST FLORIDA, INC.**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**YEAR ENDED DECEMBER 31, 2017**

<b>Federal Grantor/Pass-through Grantor/Program Title</b>	<b>CFDA Number</b>	<b>Contract / Grant Number</b>	<b>Expenditures</b>
<b><u>U.S. Department of Agriculture</u></b>			
Passed through State of Florida Department of Elder Affairs:			
Child and Adult Care Food Program	10.558	Y6003	\$ 7,037
Senior Farmers Market Nutrition Program	10.576	XQ664	12,280
			<u>19,317</u>
<b><u>U.S. Department of Housing and Urban Development</u></b>			
Passed through City of Pensacola:			
Community Development Block Grant	14.218	N/A	71,498
Passed through Escambia County:			
Community Development Block Grant	14.218	N/A	47,000
			<u>118,498</u>
<b><u>U.S. Department of Health and Human Services</u></b>			
Passed through State of Florida Department of Elder Affairs/ Passed through Northwest Florida Area Agency on Aging:			
Aging Cluster:			
Special Programs for the Aging:			
Title III-Part B, Grants for Supportive Services and Senior Centers	93.044	AA017-E	332,167
Title III-Part C, Nutrition Services	93.045	AA017-E	814,323
Nutrition Services Incentive Program	93.053	AA017-E	105,754
Total Aging Cluster			<u>1,252,244</u>
National Family Caregiver Support	93.052	AA017-E	<u>158,875</u>
<b><u>Corporation for National and Community Service</u></b>			
Foster Grandparents/Senior Companion Cluster:			
Foster Grandparent Program	94.011	15SFSFL002	330,224
Senior Companion Program	94.016	15SCSFL001	215,803
Total Foster Grandparents/Senior Companion Cluster			<u>546,027</u>
Total Federal Awards			<u>\$ 2,094,961</u>

Note: This schedule is presented on the accrual basis of accounting in accordance with generally accepted accounting principles.

**COUNCIL ON AGING OF WEST FLORIDA, INC.  
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE  
YEAR ENDED DECEMBER 31, 2017**

<u>State Grantor/Pass-through Grantor/Project Title</u>	<u>CSFA Number</u>	<u>Contract / Grant Number</u>	<u>Expenditures</u>
<b><u>State Grants and Aids Appropriations</u></b>			
Passed through State of Florida Department of Elder Affairs/ Passed through Northwest Florida Area Agency on Aging: Tobacco Settlement Trust Funds:			
Community Care for the Elderly	65.010	AC016-E/AC017-E	\$ 1,037,516
Alzheimer's Respite Services	65.004	AZ016-E/AZ017-E	441,307
Relief	65.006	AR016-E/AR017-E	52,137
			<u>1,530,960</u>
<b><u>State Grants and Aids Appropriations</u></b>			
Passed through State of Florida Department of Elder Affairs/ Passed through Northwest Florida Area Agency on Aging: General Revenues:			
Home Care for the Elderly - Case Management	65.001	AH016-E/AH017-E	14,344
Home Care for the Elderly - Subsidies	65.001	AH016-E/AH017-E	208,011
			<u>222,355</u>
Total State Financial Assistance			<u>\$ 1,753,315</u>

Note: This schedule is presented on the accrual basis of accounting in accordance with generally accepted accounting principles.

**COUNCIL ON AGING OF WEST FLORIDA, INC.  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED DECEMBER 31, 2017**

**A. SUMMARY OF AUDIT RESULTS**

1. The independent auditor's report expresses an unmodified opinion on the financial statements of the Council on Aging of West Florida, Inc.
2. No significant deficiencies in internal control relating to the audit of the financial statements are reported in the Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*.
3. No instances of noncompliance material to the financial statements of the Council on Aging of West Florida, Inc., which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
4. No significant deficiencies relating to the audit of the major federal award programs and state projects are reported in the Independent Auditor's Report on Compliance for Each Major Program and State Project and on Internal Control Over Compliance Required by the Uniform Guidance and Chapter 10.650, Rules of the Auditor General.
5. The auditor's report on compliance for major federal award programs and state projects for the Council on Aging of West Florida, Inc. expresses an unmodified opinion.
6. There are no audit findings relative to the major federal programs and state projects for the Council on Aging of West Florida, Inc. which are required to be reported in accordance with 2 CFR section 200.516(a) of the Uniform Guidance and Chapter 10.656, Rules of the Auditor General.
7. The programs/projects tested as major were:

**Federal Programs**

Aging Cluster: Special Programs for the Aging  
Title III Part B - Grants for Supportive Services and Senior Centers (CFDA No. 93.044).  
Title III Part C - Nutrition Services (CFDA No. 93.045).  
Nutrition Services Incentive Program (CFDA No. 93.053).

**State Projects**

Community Care for the Elderly (CSFA No. 65.010).  
Alzheimer's Respite Services (CSFA No. 65.004).

8. The threshold for distinguishing Type A and B programs was \$750,000 for major federal programs and \$300,000 for major state projects.
9. Council on Aging of West Florida, Inc. was determined to be a low-risk auditee pursuant to the Uniform Guidance.

**COUNCIL ON AGING OF WEST FLORIDA, INC.**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**YEAR ENDED DECEMBER 31, 2017**  
**(Continued)**

**B. FINDINGS - FINANCIAL STATEMENTS AUDIT**

None

**C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL PROGRAMS**

None

**D. FINDINGS AND QUESTIONED COSTS - MAJOR STATE PROJECTS**

None

In accordance with Rules of the Auditor General, Section 10.656(3)(e), no management letter is required because there were no findings required to be reported in the management letter.

**COUNCIL ON AGING OF WEST FLORIDA, INC.  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
YEAR ENDED DECEMBER 31, 2017**

There were no prior audit findings.

In accordance with Rules of the Auditor General 10.656(3)(d)5, no summary schedule of prior audit findings is required because there were no prior audit findings related to federal programs or state projects.